

Seattle Housing Authority  
Porchlight Housing Center  
907 NW Ballard Way, Suite 200  
Seattle, WA 98107-4637  
Fax: 206-239-1770

Date: \_\_\_\_\_

From: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

To: \_\_\_\_\_

I am writing regarding the notice I received that Seattle Housing Authority is terminating my Section 8 voucher. I dispute this termination and formally request an informal hearing before a qualified, unbiased decision maker.

I also want to request that SHA provide me with all the documentation and evidence that will be used against me in the hearing. I understand that I must request this at least three days in advance, and that SHA has the right to request all of my information and evidence at least three days in advance. I understand that no evidence can be used against me in the hearing that has not been provided to me at least three days in advance.

I also want to request that this hearing be tape recorded, and that a copy of this recording be provided to me.

I am currently seeking legal counsel to represent me at this hearing. I understand that I can reschedule this hearing once if I provide at least 24 hours' notice.

Please provide me information on the hearing date, location and the name of the hearing officer as soon as possible.

In addition, I request interpretation in the following language:

\_\_\_\_\_

Sincerely,

\_\_\_\_\_